

A

St. Paschal Baylon

C

D

St. Paschal Baylon Athletic Association

2018 - 2019 School Year

| 1 | 2 | 3 | 4 | 5 |
|----------|-----------------------------------|--|----------------------------|--|
| Position | Position Description | Contact | Email Address | |
| 5 | President | General oversight of athletics, Pastoral Designee, Liaison between CYO, SPB administration and Association | Joe Carlton | joe.carlton@gmail.com |
| 6 | Athletic Director -- Boys Sports | Appoint commissioners, assist in coordination of team coaches, resolve parent issues, serve on the executive committee | Jim Kane | rikane1@gmail.com |
| 7 | Athletic Director -- Girls Sports | Appoint commissioners, assist in coordination of team coaches, resolve parent issues, serve on the executive committee | Alex Slemc | Alex.Slemc@foxsports.net |
| 8 | Secretary | Take and distribute meeting minutes, update bylaws when changes are voted on and approved | Tim Moore | timothymoore@hotmail.com |
| 9 | Treasurer | Manage all association funds, track individual sports income/loss margins, pay bills | Matt Keefe | |
| 10 | Sports Registration | Announce registration, web updates about registration, physical forms and general SportsPilot updates, regular mailbox checks | Gena Henretta | gdawgandgg@yahoo.com |
| 11 | Publicity/Communications | Website updates, communication folder flyers, newsletter, bulletin notices, Facebook, manage MailChimp contacts for regular communication | | OPEN |
| 12 | Equipment/ Uniform Manager | Manage all uniforms and purchase if needed, plan uniform pickup and returns, work with individual sports commissioners to inventory and update equipment | Jen Lowery | jen@timlowery.com |
| 13 | Events | Manage and oversee all SPBAA Events | | OPEN |
| 14 | Facilities Manager | Coordinate master schedule for Jette and School gyms, coordinate with rectory, communicate with maintenance, organize site supervisors, work with PD on CYO site agreement, manage all CYO coaches development and virtus training events at SPB, key distribution | Jeremy Kunchik Bob Goff | reg_4406@yahoo.com |
| 15 | Concessions Commissioner | Oversee all sports concession stands of food ordering, coordinating and scheduling volunteers for game days | Gena Henretta | gdawgandgg@yahoo.com |

| | A | B | C | D |
|----|--------------------------------------|---|-----------------------------|--|
| | | St. Paschal Baylon Amy to coordinate | | |
| 16 | Team Pictures Coordinator | work with picture company to schedule, distribute individual pictures, Nick's Knights team pictures | Amy Goff | amyegoff@yahoo.com |
| 17 | | | | |
| 18 | FALL SPORTS | | | |
| 19 | Commissioner of Football | See ** Commissioners | Joe Carlton | OPEN |
| 20 | Commissioner of Volleyball | See ** Commissioners | Denise Coreno | triciaslemc_01@yahoo.com |
| 21 | Commissioner of Soccer | See ** Commissioners | | |
| 22 | Commissioner -- Gr.1-3 Flag Football | See ** Commissioners | Bill Bell | zebull66@aol.com |
| 23 | Commissioner -- Cross Country | See ** Commissioners | | |
| 24 | Football Site Supervisor | Schedule all student workers for the game days, open and close field, point of contact for all referees | Chuck Tate | |
| 25 | Volleyball Site Supervisor | | Kimmie Yormick | |
| 26 | | | | |
| 27 | WINTER SPORTS | | | |
| 28 | Commissioner of Boys Basketball | See ** Commissioners | Brian Herberth | bherberth@kelly-ferraro.com |
| 29 | Commissioner of Girls Basketball | See ** Commissioners | Dave Yormick | dave@bisonllc.com |
| 30 | HS Basketball commissioner | See ** Commissioners | Dean Caserio | caserio.dean@pennmutual.com |
| 31 | Basketball Site Supervisor | Schedule all student workers for the game days, open and close field, point of contact for all referees | Kimmie Yormick & Chuck Tate | |
| 32 | | | | |
| 33 | SPRING SPORTS | | | |
| 34 | Commissioner of Baseball | See ** Commissioners | | OPEN |
| 35 | Commissioner of Softball | See ** Commissioners | | |
| 36 | Commissioner of Track | See ** Commissioners | Kim Weybrecht | javandkim25@sbcglobal.net |
| 37 | | | | |
| 38 | **Commissioners | Assign coaches to teams with girls/boys AD's approval, confirm coaches credentials, fingerprinting and Virtus are updated at registered with SPB school, resolve parent coach conflicts, work with equipment manager to update and maintain all equipment, regular updates to SPBAA regarding sport, be aware and conscious of all upcoming dates on CYO calendar and communicate all correspondence to coaches | | |