



# Saint Paschal Baylon Catholic School

5360 Wilson Mills Road  
Highland Heights, OH 44143  
(440) 442-6766 Fax (440) 442-1729  
[www.saintpaschal.com](http://www.saintpaschal.com)



## Saint Paschal Baylon Catholic School Volunteer Requirements

Saint Paschal Baylon Catholic School welcomes volunteers, and we are very grateful to everyone who supports our school and students with their time. All volunteers working with children at Saint Paschal Baylon Catholic School are required to complete a three hour VIRTUS training program which focuses on educating teachers, parents, and other adults who interact with children about sexual abuse and providing them with information to help prevent abuse. The training session consists of videos, worksheets and discussions which empower people to better control risks and improve the safety of our children.

[Click here to register for VIRTUS.](#) Select Cleveland Diocese from the drop down menu.

- Go to [virtusonline.org](http://virtusonline.org)
- On the left side, click the button for FIRST TIME REGISTRANT
- Click on Begin the Registration Process, completing all of the required information. Choose *St. Paschal Baylon School* as your Primary Location.

In addition to the VIRTUS class, all volunteers are required to complete the following:

### **Mandatory Reading:**

- [Diocese of Cleveland Policy for the Safety of Children](#)
- [Diocese of Cleveland Standards of Conduct](#)

### **Forms volunteers MUST complete:**

- [Volunteer Application](#)
- [Policy Acknowledgement](#)
- [Standards Acknowledgement](#)

### **Complete a BCI/FBI background check:**

- This can be done at your local license bureau (cash only) or by searching for Webcheck locations [HERE](#).
- Please have your results sent to: St. Paschal Baylon School  
Attn: Karen Lipstreu  
5360 Wilson Mills Road  
Highland Heights, OH 44143
- When filling out the form, please choose the following code: **3319.39B1** or **3319.39**

All volunteers are required to complete the COVID-19 form and wear a mask while on school premises.