

# OUR LADY of the BLESSED SACRAMENT GUILD

## Meeting Minutes – October 12, 2023

Attendance	Katie Babic, Megan Baco, Gina Pilla, Angela Sebesy, Francesca Calanni, Emily Orlando, Margaret Videmsek, Christine Fioritto, Colleen Grossner, Paula Metz, Caitlyn Kozelj, Keely Bindas, Renee Guzik, Monica Zernic, Chris Berne, Beth Juelich-Velotta, Darice Granito, Andrea Benander, Gloria Mallia, Rachel Cahill, Paula Metz
Opening Prayer –	
Monthly Bible Passage:	Philippians 4:13 – I can do all things through Christ who strengthens me.
Welcome to studio TECHNE on SPB renovations: Marco & Kelly	<ol style="list-style-type: none"> <li>1. Ladies Guild mission and goals - <a href="#">Read by Megan</a></li> <li>2. Our meetings, events, and activities throughout the year – <a href="#">We host receptions in Eymard Room, Fall and Spring craft shows utilize PLC, School and OBH. The receptions occur during the week and on the weekends.</a></li> <li>3. Current Eymard &amp; O'Brien Hall spaces</li> <li>4. How we utilize the kitchens: <a href="#">We use PLC kitchen to cut and prep food and drinks for our receptions. We do not cook food in PLC. In OBH, the craft show uses the kitchen to prep and serve food for shows. We use warmers for hot dogs and kielbasa.</a></li> <li>5. Our hopes and concerns for a renovation of Eymard &amp; O'Brien Hall: <a href="#">Better storage for our supplies and other items that clutter all areas of the PLC kitchen.</a></li> <li>6. How the renovation of these spaces can better support the parish and school community.</li> </ol> <p>Kelly came to the meeting to share details about the proposed renovation, gather information and get feedback on the project. Her primary purpose was to determine how the Guild uses the space and discuss possible ways to improve the spaces. The plan includes renovating OBH and the Eymard room. In O'Brien Hall, the new space would include a mobile stage that could be set up for school performances, a smaller kitchen area, more storage and a place for the band to practice. The renovations in the Eymard room would create a new lunchroom for the students. A new kitchen, more storage and new tables for lunch are included in the plan. Currently there are about 120 students per lunch period. It would need to be determined how to best use the space, what kind of tables would be needed and ways to update the kitchen to serve lunch to the children as well as be user friendly for the organizations that use the kitchen. Safety concerns were mentioned regarding the children in the proposed new lunchroom. Since the lunchroom is located in the space between the entry door and office, a person is buzzed into the building could go to the lunchroom and have direct access to the students. In addition to this concern, some members did not think the students would fit in the space and the ceiling height would make for a very loud lunchroom.</p> <p>For the most part, the members felt that a complete renovation of PLC is not necessary. Since OBH is a large space, members suggested we keep it as the lunchroom but remodel it with the moving stage, new kitchen, and better storage.</p> <p>The proposed cost of this renovation is two million dollars. Fundraising would begin in January 2024. Sixty percent of the funds must be raised before project can begin. The renovation would be done in sections to enable use of spaces not under construction. TECHNE seals off areas and no crew members/construction workers would have direct access to our students.</p>
<b>Board Member Reports</b>	
President: Megan Baco	Welcome! Thank you for joining us this evening.
Vice Presidents: Katie Babic and Emily Orlando	Planning Ladies Night Out. Currently have 10 vendors but would like a few more.
Recording Secretary: Gina Pilla	Meeting minutes will be posted on the school website - click on Parents and then Ladies Guild.

Corresponding Secretary: Francesca Calanni	<b>Name</b>	<b>Reason</b>	
	Updated Past, Present, Future Mass address labels (31)	Past, Present, Future Mass	Labels printed and can insert PPF mass invitation.
	Fr. Keenan	Bday	
	Eric & Joyce Wald, Abigail & Marc Glick	Memorial Donation to LG for Eileen Dasher	TY card w/ Condolences & notification email Bob Dasher
	Matt Parrotta	Leaving, SPB pianist 30 yrs.	TY card w/ <b>\$50</b> GC to Tijuana's Street Tacos
	DeHaven Family	illness	Family meal GC for <b>\$25</b> Aladdin's & <b>\$25</b> Pizzazz
	Colin Seline, student	Broken finger	Get Well card w/ Prayer insert
	(Church Secretary) Chris Hart's husband	dialysis	Get Well card, GC <b>\$25</b> Panera
	Nancy Schaffer, parishioner	illness	Get Well card, GC <b>\$25</b> Don Ramon
	Deacon Joe	surgery	Get Well card
Noelle Echan, student	Broken arm	Get Well card w/ Prayer insert	
Mahle Killian, SPB parent	Wedding	Congrats card	

Treasurer & Membership: Megan Baco/Emily Orlando	Beginning Balance: \$29,691.53    Disbursements: \$0 Deposits: \$0                    Ending Balance: \$29,691.53  <small>Emily Orlando and Megan Baco well be taking over treasurer duties until Megan de haven returns it's the only after her husband finishes his rounds of chemotherapy. Megan DeHaven on leave until</small>
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### Committee Reports

Parliamentarian: Colleen Grossner	No Report
Teacher Liaisons: Nancy Dulzer & Michele Longano	<ul style="list-style-type: none"> <li>● 300+ attended Grand Pals Day – Successful and awesome day!</li> <li>● Blue Mass prayed for police and firemen</li> <li>● SPB team competed in Brain Brawl at Saint Ignatius</li> <li>● Parent Teacher conferences are right around the corner -sign up portal will be in the newsletter.</li> </ul>
Website/Facebook: Rene Guzik & Katie Babic	

### Craft Show Committee Reports

Co-Chairs - Colleen Grossner & Caitlyn Kozelj	<ul style="list-style-type: none"> <li>▪ Craft Show will be Saturday, November 18 from 9:00-4:00</li> <li>▪ We currently have 115 tables/spaces filled. A full show would be 142 so we are still accepting contracts.</li> <li>▪ Online contracts worked well so we will use that format for the Spring Craft Show.</li> <li>▪ Initial letters sent out. Mr. Martin can help this year.</li> <li>▪ We will purchase new yard signs for day of show advertising and information. Margaret will design.</li> <li>▪ Our flyer is ready to be posted on community boards. Please pick up a few and post where allowed.</li> </ul>
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Volunteers: Beth Juelich-Velotta	Beth will double check with raffle table and concession chairs to determine the volunteer needs. She will send out Sign Up Genius after Halloween.
Service Hours: Nancy Dulzer	Nancy will create a sign up for the 8 <sup>th</sup> graders. It was noted that a hard copy sent to parents is also helpful. Margaret stated that the biggest need for volunteers on set up and tear down is near the gym doors. Volunteers need to be sent there first.
Concessions: Christine Fioritto & Emily Orlando	<ul style="list-style-type: none"> <li>• Monica will help in the kitchen</li> <li>• Emily and Christine are in process of purchasing food and supplies for the show</li> </ul>
Raffle Table:	<b>Name</b> - is procuring items and decorating the table.
Publicity: Katie Babic	Ads will be placed in Plain Dealer and Cleveland.com. Caitlyn placed ad in Mimi Magazine which is a local newspaper that is mailed to homes on the eastside. The magazine and listing are free. Looking for suggestions for free places to advertise.
<b>Faith - Fellowship - Service</b>	
<b>Faith - Parish</b>	
Women's Retreat and/or speaker	This is in the planning stages with more information to come.
Outdoor Rosary	October 22 after 10:30 mass. Francesca will lead.
<b>Faith - School</b>	
Scholarship Committee: Nancy Dulzer	\$1000 scholarship is awarded to an 8 <sup>th</sup> grade student who will attend a Catholic High School. The scholarship winner is chosen from an essay written by students.
Exposition of the Blessed Sacrament	<ul style="list-style-type: none"> <li>• October 29 – Guild will take one hour shift</li> </ul>
<b>Fellowship</b>	
Family Bike Ride Francesca Calanni	Sunday, September 24. This was a fun event! Attendance was low but will give it another try next year. Highland Heights police were great.
Young Family Playdate	On October 8, the Guild hosted a young family playdate. It was well attended with a lot of new faces. Francesca is looking at December 3rd as a possible date for the next young family play date.
Past Present Future Mass	<ul style="list-style-type: none"> <li>• November 12, 2023</li> <li>• Knights of Columbus will host a reception</li> </ul>
Ladies Night Out Emily Orlando and Katie Babic	<ul style="list-style-type: none"> <li>• Thursday, November 30 from 7pm-9pm in the Eymard room.</li> <li>• This year we will be collecting donations for Zelig's Home which is an organization that supports pregnant women and their children.</li> </ul>
<b>Service - School</b>	
Faculty & Staff Appreciation Teacher Snack Cart Francesca Calanni	First snack cart was delivered and very well received! The next cart is planned for November 27.
<b>Service – PSR Families</b>	
	We will work with Brother James to determine how we can support and serve the PSR community.
<b>Service - Parish &amp; Community</b>	
Hospitality	<ul style="list-style-type: none"> <li>• October 2 – We served donates and bottled water. Police were appreciative!</li> <li>• We discussed putting a sign with our name and logo on the table when we are serving an event.</li> </ul>

Green Knight Gala	<ul style="list-style-type: none"> <li>• November 10, 2023</li> <li>• Guild will donate a Kendra Scott 3 strand necklace, wristlet and a \$50 gift card.</li> </ul>
Ministry Fair	<ul style="list-style-type: none"> <li>• February 10 and 11, 2024</li> </ul>
Family Service Day	<ul style="list-style-type: none"> <li>• Looking for guild members to be on committee to plan the event with school administrators</li> <li>• A sign-up sheet was passed to sign up to be part of the committee</li> </ul>
Closing Prayer Dress Down Passes	

**Save the date:**

**Next meeting:** November 9, 2023 @ 7:30pm  
Parish Office Parlor

**Craft Show Set Up:** Friday, November 17, 2023  
5pm-7pm - All School Building

**Craft Show:** Saturday, November 18th, 2023  
9am-4pm - All School Building

**Ladies Night Out:** Thursday, November 30, 2023  
7pm-9pm - Eymard Room (PLC)